

School Commission Minutes
March 2019
6:45 – 8:00, Room 100



In Attendance: Paul Germann, Rob Jensen, Kelly Roach, Katie Johnson, Julie Foley, Jacquelyn Grauel.

I. Strategic Plan as part of the MNSAA Accreditation

a. Objective 1, Strategy 3, Action Step 1

- i. Yard signs (design/vendor engagement using \$600 CSCOE grant): Jacquelyn is still working on the sign design and will have a draft to view by the next commission meeting.*
- ii. Update school print brochure: Kelly is deferring this to spring/summer 2019 due to website work.*

b. Objective 3, Strategy 1

- i. Student leadership opportunities: "Create opportunities for teacher/student support team to interact with larger parish leadership." Idea to work with LeAnn Mansour and Student Support Team? Chris was not available for update.*
- ii. Harvest Festival Games, Katie: First weekend in October. The school is in charge of games at Harvest Festival. They have two inflatables so far. Exploring "Minute to Win It" games. Planning Escape Rooms in the classrooms. They would like to try changing the prizes from lots of smaller things to tickets that can be redeemed for larger things. Possibly rummage thru the garage sale leftovers for prizes to keep costs down. Store those in the cage. There should be no charge to take the leftovers after the sale is over.*

II. 2019-20 Enrollment and Retention (Kelly)

- a. Update on the Preschool-8th grade Open House and Middle School preview nights: Open House Achievement fair was end of January. Had 4 preschool families tour the school. Middle School Preview Night in late January. About 50% of our current families. One new family did come to the Preview Night and they did end up enrolling.*
- b. Enrollment projections: Still in flux. 183 are enrolled now for this year's K-8 and there are 25 graduating eighth graders. Projecting 180 for the new year, currently 177 enrolled. We did continuous enrollment for this coming year. Preschool is completely full at 57 for the fall. 18 current pre-schoolers that have registered for Kindergarten next year, that's four more Kindergarteners compared to last year. Three new families so far. The Catholic Spirit is going to do an article on our Pre-School growth. It should be the March 21st issue. We sent them pictures.*
- c. Summer Preschool and Summer School Age programs: Not super great enrollment yet but it's early. Seven ESC and thirteen Pre-School so far. Facebook posts went up today. They'll have people coming and plus field trips. Both programs are open to the parish and the public.*

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III. Fundraising (Kelly)

- a. Catholic United Financial Raffle (\$20,000 goal) recap: *We raised \$17,300.*
- b. Shop with Scrip. Update from Paul: *Have the ok from Randy to start the program. Cancelled check sent to Sheila. He'd like it to be up and running by the end of this school year for a soft launch. Then would like info in the Welcome Back packets.*
- c. Gala (\$40,000 goal net profit) recap: *We raised over \$40,000.*
- d. *Give to the Max Day: Our goal was \$8,000 and we raised \$14,000.*

IV. New Business

- a. NextDoor neighborhood app presence (Julie and Chris): *Kelly will setup an account for the school shortly. There's already a church account.*
- b. Rosemount Home & Business Expo (Kelly): *Kelly is making a list of things to bring. She'll need to get it to Chris for setup of the booth. Possibly have items to raffle off. We have preschool flyers to use but no general school one. Jacquelyn will create a quick K-8 one-page flyer for attendees to take with them, using pictures from our new website. Include bullets "Why Choose St. Joes."*
 - i. EXPO hours are 9am-3pm on Saturday, March 16th
 - ii. Shifts:
 - 1. Chris: 8:00-10:00 setup and 1st hour
 - 2. Julie/Jacquelyn: 10:00-noon
 - 3. Julie/Jacquelyn Noon-2:00
 - 4. Paul: 2:00-4:00 last hour and takedown
 - iii. Kelly is unavailable; Katie may be available
- c. New website (Kelly): *up and running. Lot's of custom pictures of our St. Joe's kids.*
- d. New commission members for 2019-20 (All): *Chris and Jacquelyn have two more years. Rob and Paul have one more year. Katie and Julie are done with their terms. Possible structure changes-more members, like 6-8, because there's often someone who can't make a meeting. Five-year term?*
- e. Begin the process to review and update School Commission bylaws (takeaway from reaccreditation committee feedback): *Check other schools for commission/advisory bylaws, but not "school board" and not finance. Preferably a Minnesota model. There seems to be information out on the Internet. Rob will review what is online and report back.*
- f. *Relevant Radio, Julie. Possibly advertise with them. Julie will forward the email with info to Kelly.*
- g. *Framed Stain Glass Art: needs a glass or plexiglass cover for the custom frame. Julie will take it to Michaels do have them measure and quote out the project.*