

St. Joseph Catholic School
13900 Biscayne Ave. W.
Rosemount, MN 55068-3451

Medication Policy

Students occasionally need to take prescription or non-prescription medication while they are at school. To help ensure that students receive the needed medication and that the medication is not misused, Independent School District 196 has developed guidelines for the administration of medication in school. These guidelines include the following:

1. With the exception of inhalers, epi-pens, and insulin, all **prescription medication** and non-prescription **ephedrine**s (ie: Sudafed) must be kept in the school nurse's office and must be administered by the school nurse or other appropriate school personnel. St. Joseph Catholic School also requires that **all** non-prescription medications (pain reliever, antihistamines, etc) be kept in the nurse's office as well.
2. Written authorization from a student's parent or guardian, and medication in an original prescription or non-prescription bottle or container, is required before the school nurse will give a student prescription or non-prescription medication.
3. If a prescription or nonprescription medication is to be given **for MORE than two weeks, a written order from a physician or dentist** must be provided to the school using the Authorization for Administration of Prescription Medication at School form or other appropriate documentation. All medication forms can be found at www.stjosephcommunity.org under Current Families/School Resources/School Nurse.
4. If prescription medication remains in the nurse's office after the end of a school year or when the student is no longer attending the school, the nurse will contact the student's parent or guardian to pick up the medication. **If the medication is not picked up within 30 days of the date of notification, it will be destroyed.**

All medications, permission forms of consent and physician instructions **end at 2:30pm on the last day of the school year.**

See <http://www.district196.org/District/schoolboard/policies/500/506.2.2AR.pdf> for full District 196 medication policy.

All medication forms can be found at www.stjosephcommunity.org under Current Families/School Resources/School Nurse.

If you have any concerns or questions regarding medications for your student during the school day, please contact St. Joseph Catholic School at 651-423-1658.

Louise Schwab, LSN ~ St. Joseph School Nurse