

**School Commission Minutes**  
**December 6, 2018**  
**6:45 – 8:00, Room 100**



In attendance: Kelly Roche, Julie Foley, Paul Germann, Jacquelyn Grauel, Rob Jensen, John Wollershiem.  
Prayer was led by Kelly Roche.

**I. Strategic Plan as part of the MNSAA Accreditation**

- a. Objective 1, Strategy 3, Action Step 1
  - i. Yard signs: *Kelly is looking for someone to design a yard sign and find a vendor.*
  - ii. Update school print brochure: *Kelly is working on the school print brochure.*
- b. Objective 3, Strategy 1
  - i. Student leadership opportunities: *Looking for someone to work on, including working with Leanne Mansour. Possibly have an SST student sit in on school commission.*

**II. 2019-20 Enrollment and Retention (Kelly)**

- a. Preschool & Kindergarten Info Night Update and Summary (grid): *Approximately 15 families came to info night. Four postcards came back. Fairly successful, about the same as last year. Some new faces and some familiar. Currently 31 eligible Pre-K students for K, 18 of them are committed. In January we'll have a step-up day where Pre-K will go to K for a day. Mommy and Me cookie night is next week.*
- b. Tuition rates
  - i. Preschool tuition research (**Julie**): *Our preschool rates increased for next year. There was lots of feedback that rates were low. End of February K-8 student numbers are locked in, Pre-K is later. Julie also collected info on Pre-K tuitions in the area.*
  - ii. K-8 tuition research: *Julie collected \$ info for All Saints, Faithful Shephard and Saint Elizabeth Ann Seton. We need to put these into a spreadsheet to compare, Kelly will do this. John Wollersheim talked about having school expenses as part of it, suggested we involve Randy.*
- c. Mini Ministry Showcase/Catholic Schools Week – sign up for mass times, 5:00, 8:30: *need people to sit at 5 PM and 8:30 AM masses, Kelly will take the 10:30 AM mass. We'll have brochures. It will be the last Sunday in January, the 26<sup>th</sup> and 27<sup>th</sup>. Kids wear their uniforms for the 10:30 mass but maybe we can extend that to the other masses?*
- d. Registration preference to preschoolers with an intention to enroll in Kindergarten
- e. 2 new students added in Nov: *We had a transfer in 3 weeks ago: brother and sister in 7<sup>th</sup> and 8<sup>th</sup> grade.*
- f. *Possible mailer to 5<sup>th</sup> graders like the one for Pre-K info night.*
- g. *St. John's Vermillion is a very small PreK-4<sup>th</sup> grade school. They're looking for a school to take the upcoming 5<sup>th</sup> graders. Nutrier (sp?) was another school that closed.*

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**III. Fundraising (Kelly)**

- a. Give to the Max Day Update: *We surpassed our goal of \$10,000 by raising \$14,479 this year.*
- b. Shop with Scrip next steps? (Paul): *Paul will connect with Sandy.*

**IV. Marketing Update (Kelly)**

- a. Postcards mailed to local families with children aged 3-6 for Nov. Info Night
- b. CSCOE social media coaching - Update
- c. New website design kickoff

**V. LEAF (Julie)**

**VI. OTHER**

- a. *Commission Review Board: to review how commissions have been working overall. Needs to be staffed with people who are familiar with how they've been going, preferable involved for a while. We nominate Katie Johnson to be a part of this.*