

**School Commission Minutes**  
**November 1, 2018**  
**6:45-8:00 pm, Room 101**

In attendance: Kelly Roche, Katie Johnson, Julie Foley, Paul Germann, Jacquelyn Grauel, Rob Jensen, Dave Berg

Prayer was lead by Kelly Roche

**1. Strategic Plan as part of the MNSAA Accreditation**

Review of goals designated to be worked during the 2018-19 school year.

**Discussion**

Objective 1

Strategy 2

Action Step 1: SJS and Faith Formation middle schoolers will participate in a new IGNITE youth event with a bussing grant to transport students to St. John the Baptist in Savage on a Friday evening.

Strategy 3

Action Step 1: A professional photographer engaged via a CSCOE grant took 1000+ photos this fall, some of which will be used for the preschool/Kindergarten information night postcard sent to ISD 196 families with children aged 3-6 and a new school brochure. Yard signs will also be created.

Action Step 3: Salesforce is available via a CSCOE grant to maintain alumni records.

Action Step 4: CSCOE grant funded social media coaching for 6 months which required the creation of school-specific Facebook page. A new school website is in development via a CSCOE grant; a proposal was made and accepted to re-do the church website, too.

Action Step 5: May create a new video for the 2019 Gala.

Objective 2

Strategy 1

Action Step 2: A new math curriculum is in use this year that includes more resources for the instructional support specialist Sr. Annette and more differentiated learning plans for all learners.

Action Step 4: Teachers are observing each other's teaching styles and techniques while principal Mrs. Roche substitute teaches in the observing teacher's classroom. Teachers are participating in Google Communities with other St. Paul Minneapolis Archdiocesan teachers at their grade level. Teacher workshops on 11/30 will include a CSCOE grant provided individualized consultations with each teacher.

Strategy 2

Action Step 1: Teachers are taking training on MAP results and recommended actions.

Action Step 2: There is a school-wide goal to improve MAP scores and within each classroom.

Strategy 3

Action Step 4: Current families have access to technology at home as well as school. An application was made to Cities 97 for a technology grant for 1:1 Chromebooks for 8<sup>th</sup> graders with a focus on utilizing technology to further their work on social justice, citizenship, and rights & responsibilities issues.

Objective 3

Strategy 1

Action Step 1: School Commission to work with other commissions to identify parish committees that have opportunities for SJS student participant to promote early and regular engagement in parish life.

#### Strategy 2

Action Step 2: Can Preschool-3<sup>rd</sup> grade teachers verify which families are participating in SeeSaw?

Action Step 3: The new website has an option to embed the weekly newsletter, replacing the Green Wave PDF format.

#### Strategy 3

Action Step 3: Track It Forward implemented to recordkeep volunteer hours. Reports will be used to process 1<sup>st</sup> trimester reimbursements after the close of the trimester in 5-10-15 hour increments.

## **2. Fundraising Update**

Give to the Max Day will be promoted for contributions to the “Annual Fund” on 11/15.

Paul will meet with Sheila about the Shop with Scrip program ideally before Black Friday in order to kickoff gift card purchases before the beginning of holiday shopping.

## **3. 2019-20 Enrollment and Retention Plan**

Tuition rates will be reviewed before the 2019-20 enrollment period in consultation with the Finance Committee. Julie will contact neighboring Catholic schools to compare and contrast tuition and related fees including: All Saints in Lakeville, St. Elizabeth Ann Seton in Hastings, and Faithful Shepherd in Eagan.

Per CSCOE’s recommendation, non-parishioners will pay the same tuition as active parishioners.

The Schulze Foundation is offering scholarships next year to middle-income families beginning their final year of preschool that commit to registering their student in the school’s Kindergarten class.

School Commission will ask the Knights of Columbus to host a pancake breakfast benefitting SJS to kick off Catholic Schools Week in January.

## **Future Agenda Topics**

LEAF Committee

## **Next Meeting**

Thursday, December 6, 2018 at 6:45pm in the School Library.

Minutes submitted by Katie Johnson, substitute Recorder

